

**MINUTES  
GREEN TOWNSHIP COMMITTEE  
REGULAR MEETING APRIL 15, 2024**

**CALL TO ORDER**

Mayor Phillips called the April 15, 2024, meeting of the Green Township Committee to order at 7:01 p.m.

**PLEDGE OF ALLEGIANCE**

**ADEQUATE NOTICE:** Mr. Zschack read the statement of adequate notice.

**ROLL CALL:** Present: James DeYoung, Virginia "Ginnie" Raffay, and Mayor Phillips

Absent: Bader Qarmout and Michael Rose

Also present: Mark Zschack, Township Clerk; Ursula Leo, Township Attorney; Jason Miller, Superintendent of Public Works; and Patty DeClesis, Deputy Clerk

Raffay motioned to excuse the absent members

Seconded: DeYoung

Discussion: None

Upon roll call

Ayes: DeYoung, Raffay, Mayor Phillips

Nays: None

Abstentions: None

Absent: Qarmout, Rose

**APPROVAL OF AGENDA:** Mayor Phillips requested a motion to approve the agenda

Motion: Raffay

Seconded: DeYoung

Discussion: None

All were in favor.

**OPEN PUBLIC SESSION #1:** Mayor Phillips opened the meeting for public comments for items on the agenda. There being no public comments offered, Mayor Phillips closed Open Public Session #1.

**CONSENT AGENDA:**

**1. RESOLUTIONS:** *(Approval of the Following)*

*None*

**2. CORRESPONDENCE:** *(Acceptance for Filing of the Following)*

**a.** *Letter Dated April 8, 2024, from Sussex County Regarding Certification for Emergency Rescue Squad Contribution*

**3. REPORTS:** *(Acceptance for Filing of the Following)*

**a.** *Open Space Advisory Committee Minutes - January 10, 2024*

**b.** *Tax Collector's Report - March 2024*

DeYoung motioned to move Consent Agenda

Seconded: Raffay

Discussion: None

Ayes: DeYoung, Raffay, Mayor Phillips

Nays: None

Abstentions: None

Absent: Qarmout, Rose

**DISCUSSIONS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**a. Resolution 2024-86 - Appointment of Administrative Agent - J. Caldwell and Associates, LLC**

Motion: DeYoung

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Raffay, Mayor Phillips

Nays: None

Abstentions: None

Absent: Qarmout, Rose

**b. Resolution 2024-87 - Bills List (03/19/2024 to 04/10/2024)**

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Raffay, Mayor Phillips

Nays: None

Abstentions: None

Absent: Qarmout, Rose

**c. Resolution 2024-88 - Developers Escrow Trust (03/12/2024 to 04/09/2024)**

Motion: DeYoung

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Raffay, Mayor Phillips

Nays: None

Abstentions: None

Absent: Qarmout, Rose

**d. Resolution 2024-89 - Chapter 159 - Highlands Water Protection and Planning Grant Item of Revenue in the Budget of the Township of Green Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)**

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Raffay, Mayor Phillips

Nays: None

Abstentions: None

Absent: Qarmout, Rose

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**e. Resolution 2024-90** - Authorize Farming Portions of Block 19, Lots 15 & 15.01 and Block 32, Lot 1

Motion: DeYoung

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Raffay, Mayor Phillips

Nays: None

Abstentions: None

Absent: Qarmout, Rose

**f. Resolution 2024-91** - 2024 Salaries and Wages

Motion: DeYoung

Seconded: Raffay

Discussion: Mayor Phillips proposed changing the fees for the secretaries of boards or committees per meeting. The suggested increase is \$10.00 each (\$60.00 for Environmental, Open Space and Recreation Secretaries; \$85.00 for Land Use Board Secretary) with a 2% escalator each year. Raffay commented that the appropriate time to do this would be during budget time.

Mayor Phillips made a secondary motion to increase \$10.00 per meeting.

Seconded: DeYoung

Upon roll call vote:

Ayes: DeYoung, Mayor Phillips

Nays: Raffay

Abstentions: None

Absent: Qarmout, Rose

Roll call vote on the original motion as amended: \$60.00 for Environmental, Open Space and Recreation Secretaries; \$85.00 for Land Use Board Secretary with a 2% escalator each year.

Ayes: DeYoung, Mayor Phillips

Nays: Raffay

Abstentions: None

Absent: Qarmout, Rose

**g. Minutes ready for approval** - April 1, 2024, regular meeting and executive session

Motion: Raffay

Seconded: Mayor Phillips

Discussion: None

Upon roll call vote:

Ayes: Raffay, Mayor Phillips

Nays: None

Abstentions: DeYoung

Absent: Qarmout, Rose

**MATTERS FROM THE TOWNSHIP CLERK:** Mr. Zschack noted the following matters:

**Clean Communities Day** - Scheduled for Saturday, April 27<sup>th</sup>, from 8:00 a.m. to 1:00 p.m. Electronic waste, tires, car batteries, and motor oil will be collected. Paper shredding is available 9:00 a.m. to 12:00 p.m. Groups will be cleaning municipal roads and properties.

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**Brush Removal Program** - Starting Monday, May 6<sup>th</sup> the Road Department will begin brush removal with each road canvassed once.

**Bicentennial Event** - A Trip Down Memory Lane will be held this Saturday, April 20<sup>th</sup> at the Firehouse. Tickets still available (\$15.00 each)

**Financial Disclosure Statements** - Emails were sent to all Local Government Officers to begin the filing process, due by April 30<sup>th</sup>.

**Recommendation from the Open Space Committee** - Recommendation to install crosswalks one on Creek Road and the other on Airport Road. The Township Committee had no concerns.

**Online Code** - The Township of Green's eCode360 will be updated the week of April 22, 2024. Expect some changes in the online code.

**Outstanding Older American for 2024** - To date we have received one nomination. Deadline is May 15<sup>th</sup>.

**County Route 519** - Sussex County Department of Engineering and Planning sent a traffic advisory that County Route 519 (Wintermute Road) will receive guiderail upgrades later this year. Structural repairs to the bridge must first be done. Construction is anticipated to begin on or about April 18<sup>th</sup>. Bridge will remain open to traffic.

Mayor Phillips requested the traffic advisory be posted on the website and social media.

**MATTERS FROM THE GOVERNING BODY:**

DeYoung commented that it is officially soccer season as he noted the soccer fields at EverGreen Park have been filled.

Raffay commented on the Henry Road bridge. The Township Clerk responded that the bridge will be rehabilitated this year.

Mayor Phillips commented on the letter from the Sussex Clerk's Office with regards the potential of squatters targeting Sussex County's municipalities. Mayor Phillips noted the need to be proactive and report any suspicious activity. Information will be posted on the website and social media.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** The Township Attorney noted matters to be discussed in executive session.

**MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS:** The following report was reported by the Superintendent of Public Works:

- Crews working on vac-all storm drains
- Crews working on basin repairs
- Crews working on Belgium block repairs
- We will begin repairing asphalt berms
- Sweeping first round of spring sweeping
- Brush Pick up week of May 6<sup>th</sup>
- Working on all the baseball fields

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- *Cleaning and removing plows and sanders from the fleet*
- *Starting weed whacking and edging the parks*
- *Mowing to start this Friday*
- *Working on Henry Road drainage preparation of paving of Henry Road*
- *Basin and drainage projects to start beginning early May in 3 different areas*

**OPEN PUBLIC SESSION #2:** Mayor Phillips opened the meeting for public comments.

Victor Scuralli stated his concerns regarding the drainage and road condition of Yellow Frame Road. The water is flowing over the roadway at certain points as well as some property owners' yards and fields are being flooded.

The Superintendent of Public Works explained the water flow and areas have been addressed to alleviate flooding.

Dave Redlich commented that the Road Department has been a great help. Two of his farm fields currently are not usable due to the amount of water. Anything that can be done to help the water flow is appreciated.

The Township Clerk stated Yellow Frame Road is one of the roads that is on the list for improvements. Drainage will be looked into with the Township Engineer for these areas.

Angel Cintron commented on the issues causing some the drainage problems on Yellow Frame Road.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

**EXECUTIVE SESSION:** Resolution ES2024-05

- Contract Negotiations - Animal Control
- Litigation - In the matter of Sheri Janoski, CSC No. 2024-170

Raffay motioned to enter Executive Session at 7:32 p.m.

Seconded: DeYoung

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 7:51 p.m.

DeYoung motioned to close Executive Session and return to Open Public Session

Seconded: Raffay

Discussion: None

All were in favor.

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, May 6, 2024, at 7:00 p.m.

**ADJOURNMENT:**

Raffay motioned to adjourn at 7:52 p.m.


Seconded: DeYoung

Discussion: None

All were in favor.

MINUTES  
GREEN TOWNSHIP COMMITTEE  
REGULAR MEETING APRIL 15, 2024

\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



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Mark Zschack, RMC  
Township Clerk

Date Approved: May 6, 2024

**RESOLUTION 2024-86  
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN  
SUSSEX COUNTY, NEW JERSEY**

**APPOINTMENT OF ADMINISTRATIVE AGENT**

**WHEREAS**, the Township of Green has a need to award a contract for the services of Administrative Agent; and

**WHEREAS**, the Township is permitted to acquire such services through a “non-fair and open” process (as defined by N.J.S.A. 19:44A-20.7), meaning that the award is made by the Township Committee in its judgment of which provider will best serve the interests of the citizens of Green, and not by a “fair and open” process (as defined by N.J.S.A. 19:44A-20.7) such as awarding to the lowest bidder; and

**WHEREAS**, the cost of this contract is not anticipated to exceed \$17,500, as certified in writing by the appropriate Township official; and

**WHEREAS**, J. Caldwell & Associates have submitted a proposal April 8, 2024; and

**WHEREAS**, J. Caldwell & Associates have completed and submitted the required Business Entity Disclosure Certification; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available in the 2024 budget for this contract;

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Green authorizes a contract with J. Caldwell & Associates (Jessica Caldwell, Administrative Agent) pursuant to the attached proposal; and

**BE IT FURTHER RESOLVED** that the Business Entity Disclosure Certification and the Determination of Value be placed on file with this resolution; and

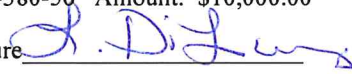
**BE IT FURTHER RESOLVED** that notice of this contract will be published as required by law within ten days of the passage of this Resolution.

DATED: April 15, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the meeting held on April 15, 2024.

  
\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

**Certification of Funds**  
The Chief Financial Officer certifies that the appropriations specified has been provided for within the 2024 Proposed Municipal Budget  
Account: 16-380-56 Amount: \$10,000.00  
CFO Signature 

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	√		√			
Qarmout						√
Raffay		√	√			
Rose						√
Mayor Phillips			√			

**RESOLUTION 2024-87  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**BILLS LIST (03/19/2024 to 04/10/2024)**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 03/19/2024 to 04/10/2024 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 15, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 15, 2024.

  
\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung		√	√			
Qarmout						√
Raffay	√		√			
Rose						√
Mayor Phillips			√			



### List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/15/2024 For bills from 03/19/2024 to 04/10/2024

Check#	Vendor	Description	Payment	Check Total
12627	1197 - AmeriMark Direct Inc.	PO 16472 2024 Clean Communities	372.00	372.00
12628	14 - Blue Diamond Disposal, Inc.	PO 16371 2024 Waste & Recycling Collection	25,000.00	25,000.00
12629	498 - Blue Ridge Lumber Co., Inc.	PO 16297 2024 Hardware, Small Tools, Supplies	529.45	529.45
12630	65 - County of Sussex - Treasury	PO 16387 2024 County Open Space Tax	2,868.76	2,868.76
12631	62 - County of Sussex - Treasury	PO 16385 2024 County Purpose Tax	681,193.72	681,193.72
12632	64 - County of Sussex - Treasury	PO 16386 2024 County Library Tax	66,419.57	66,419.57
12633	1023 - Ferrone, Karen	PO 16482 Reimbursement - Notary Renewal	30.00	30.00
12634	2221 - Green Plumbing, Heating & Home	PO 16468 2023 Winterization of Evergreen Park	500.00	500.00
12635	169 - Green Twp. Volunteer Fire Dept.	PO 16488 Reimbursement - ABC License for Trip Dow	100.00	100.00
12636	528 - Griffith-Allied Trucking LLC	PO 16359 Gasoline Deliery 2024 Acct 10-7199868	604.45	
		PO 16383 Ethanol/Diesel Fuel Delivery 2024 Acct 1	1,074.71	1,679.16
12637	120 - Harold E. Pellow & Associates, Inc.	PO 15973 Creek Rd I & II Engineering Design & Ins	50.63	
		PO 16377 Twp Engineering Services 2024	36.00	
		PO 16378 Stormwater	605.39	692.02
12638	188 - Home Depot Credit Services	PO 16295 Supplies, Hardware, Small Tools 2024	1,034.07	1,034.07
12639	2059 - Institute for Professional Development	PO 16483 2024 Webinars - Karen Ferrone	50.00	
		PO 16486 2024 Webinar - Karen Ferrone	100.00	150.00
12640	1860 - Kimberlee Mantz	PO 16481 Supplies for Annual East Egg Hunt 2024	132.04	132.04
12641	1153 - Lowe's	PO 16292 Hardware, Small Tools & Supplies	458.33	458.33
12642	2251 - National Highway Products, Inc.	PO 16492 2024 Signs, Posts and Supplies	592.28	592.28
12643	1960 - Navitend	PO 16277 2024 Agreement Office 365/Emails	820.00	820.00
12644	192 - Newton Trophy & Sport Center LLC	PO 16475 Name plate engraving	11.00	11.00
12645	98 - NJ Dept of Health and Senior Svs	PO 16437 Dog License fees	109.80	109.80
12646	905 - Optimum	PO 16278 Cable-box MB Acct 07879-169733-01-5	15.00	15.00
12647	165 - OTC Brands, Inc.	PO 16470 2024 Easter Egg Hunt	103.50	103.50
12648	2141 - Primepoint, LLC	PO 16308 Time & Labor Management Program 2024	122.00	122.00
12649	2174 - PureSan	PO 16440 Janitortial supplies 2024	970.22	970.22
12650	1834 - Skylands Risk Management Inc.	PO 16484 2024 Insurance	1,740.00	1,740.00
12651	2140 - Sussex County Lock & Safe Inc.	PO 16350 2024 Lock and Key Services	1,352.96	1,352.96
12652	114 - Sussex County MUA	PO 16346 Solid Waste Disposal/Household 2024	11,062.73	11,062.73
12653	1849 - Tax Collectors & Treasurers Association	PO 16485 2024 Meetings - Linda DiLorenzo	30.00	30.00
12654	2009 - The Canning Group, LLC	PO 16267 QPA 1/01/2024-12/31/2024	458.33	458.33
12655	76 - Tomar Industries, Inc.	PO 16347 2024 Janitrorial Supplies	421.37	421.37
12656	1051 - Treasurer, State of New Jersey	PO 16370 Marriage Lic/Civil Union License	125.00	125.00
12657	1839 - Treasurer, State of NJ	PO 16490 Life Hazard inspections	1,188.00	1,188.00
12658	2078 - UniFirst Corporation	PO 16305 Uniform Rentals 2024	439.23	439.23
12659	34 - Verizon	PO 16479 Alarm Phone lines 2024	132.65	132.65
12660	29 - Verizon Wireless	PO 16433 DPW CELL SERVICE 2024	393.03	393.03
12661	1236 - W.W.Grainger Inc.	PO 16287 Supplies, Samll Tools, Hardware 2024	1,483.81	1,483.81
TOTAL				802,730.03
Total to be paid from Fund 01 CURRENT FUND		802,097.60		
Total to be paid from Fund 02 FEDERAL & STATE GRANTS		372.00		
Total to be paid from Fund 04 GENERAL CAPITAL		50.63		
Total to be paid from Fund 12 ANIMAL FUND		109.80		
Total to be paid from Fund 19 TRUST FUND		100.00		
		802,730.03		

#### Checks Previously Disbursed

12625	David H. Miller Sr.	PO# 16263 Medicare Part B reimbursement	524.10	4/02/2024
12626	Edmunds GovTech, Inc.	PO# 16477 2024 Maintenance Agreement & Finan	9,034.00	4/02/2024
			9,558.10	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	9,558.10	802,097.60	811,655.70
Fund 02 FEDERAL & STATE GRANTS		372.00	372.00

### List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/15/2024 For bills from 03/19/2024 to 04/10/2024

Check#	Vendor	Description	Payment	Check Total
	Fund 04 GENERAL CAPITAL		50.63	50.63
	Fund 12 ANIMAL FUND		109.80	109.80
	Fund 19 TRUST FUND		100.00	100.00
<hr/>				
	BILLS LIST TOTALS	9,558.10	802,730.03	<u>812,288.13</u>

### List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/15/2024 For bills from 03/19/2024 to 04/10/2024

Check#	Vendor	Description	Payment	Check Total
1662	1940 - Amazon	PO 16254 Movie Screen Account #AH42SBM28030S	12,299.00	12,299.00
12663	2077 - Henderson Products, Inc	PO 16117 Hydraulic Up Fit for Truck #4	23,295.00	23,295.00
TOTAL				35,594.00
Total to be paid from Fund 01 CURRENT FUND		35,594.00		
		<u>35,594.00</u>		

Total \$ 847,882.13

**RESOLUTION 2024-88  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**DEVELOPERS ESCROW TRUST (03/12/2024 to 04/09/2024)**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 03/12/2024 to 04/09/2024 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 15, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 15, 2024.



\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung	√		√			
Qarmout						√
Raffay		√	√			
Rose						√
Mayor Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank  
DEVELOPERS ESCROW TRUST**

Meeting Date: 04/15/2024 For bills from 03/12/2024 to 04/09/2024

Check#	Vendor	Description	Payment	Check Total
7573	1908 - Brady & Correale, LLP	PO 16414 LU2309 Saks Properties, LLC	1,375.25	
		PO 16415 LU2315 Airside Sheetmetal, Inc.	89.50	1,464.75
7574	1937 - Harold E. Fellow & Associates, Inc.	PO 16501 LU2309 Elizabethtown Gas	547.63	
		PO 16502 RO2403 Elizabethtown Gas	58.00	
		PO 16503 RO2402 Elizabethtown Gas	174.00	
		PO 16504 RO2404 Elizabethtown Gas	58.00	
		PO 16505 RO2308 Elizabethtown Gas	4,445.50	5,283.13
7575	1877 - J. Caldwell & Associates	PO 16500 LU2309 SAKS Properties	1,792.50	1,792.50
TOTAL				8,540.38
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		8,540.38		
		<u>8,540.38</u>		
		8,540.38		

**Checks Previously Disbursed**

7572	Samuel Diaz	PO# 16491 Escrow release - SE2006 Diaz	713.05	4/01/2024
			-----	
			713.05	

Totals by fund	Previous Checks/Voids	Current Payments	Total
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Fund 14 DEVELOPERS ESCROW TRUST	713.05	8,540.38	9,253.43
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BILLS LIST TOTALS	713.05	8,540.38	9,253.43
			=====

**RESOLUTION 2024-89  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
SUSSEX COUNTY, NEW JERSEY**

**CHAPTER 159 – HIGHLANDS WATER PROTECTION AND PLANNING GRANT  
ITEM OF REVENUE IN THE BUDGET OF TOWNSHIP OF GREEN  
PURSUANT TO N.J.S.A. 40A: 4-87 (CHAPTER 159, P.L. 1948)**

**WHEREAS, N.J.S.A. 40A: 4-87** provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS,** said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS,** the Township will receive a Check for \$40,000.00 from the Highlands Water Protection and Planning Council, State of New Jersey and wishes to amend its 2024 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Budget of the year 2024 for a sum of \$40,000.00 which item is now available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services:  
Public and Private Revenues Offset with Appropriation  
Highlands Water Protection and Planning Council

**BE IT FURTHER RESOLVED** that a like sum of \$40,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations

(a) Operations Excluded from 5% Caps  
Public and Private Revenues Off-Set by Revenue  
Highland Water Protection and Planning Council

**BE IT FURTHER RESOLVED,** that the CFO electronically files this resolution with the Director of Local Government Services.

DATED: April 15, 2024

RESOLUTION 2024-89  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
SUSSEX COUNTY, NEW JERSEY

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 15, 2024.

  
\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout						√
Raffay	√		√			
Rose						√
Mayor Phillips			√			

**RESOLUTION 2024-90  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION REGARDING FARMING PORTIONS OF  
BLOCK 19, LOTS 15 & 15.01 AND BLOCK 32, LOT 1**

**WHEREAS**, the Township solicited quotations and received one proposal to farm portions of Township-owned property, Block 19, Lots 15 & 15.01 and Block 32, Lot 1; and

**WHEREAS**, Mr. Peter J. Bast of Bast Dairy, Green Township, NJ, has submitted the only quotation to farm said property, at a rate of \$0 per year; and

**WHEREAS**, the Township Committee is confident that Mr. Bast will be a competent and good steward of the land and undertake farm practices that minimize any adverse or negative impact on the land.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Green, County of Sussex, State of New Jersey, authorizes the Township Clerk and Mayor to execute a twelve (12) month contract to farm portions of Township-owned property, Block 19, Lots 15 & 15.01 and Block 32, Lot 1, with Mr. Peter J. Bast of Bast Dairy, Green Township, NJ, in the amount not to exceed \$0.00.

DATED: April 15, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 15, 2024.



\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO  
Mr. Peter Bast

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung	√		√			
Qarmout						√
Raffay		√	√			
Rose						√
Mayor Phillips			√			



**RESOLUTION 2024-91  
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**2024 SALARIES AND WAGES WITHIN THE GUIDELINES SET FORTH IN  
SALARY ORDINANCE 2024-04**

**BE IT RESOLVED** by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following salaries are hereby set for the year 2024:

<b><u>ANNUAL SALARIES:</u></b>		<b><u>2024</u></b>
Mayor, Township Committee	Phillips	\$1,750.00
Township Committee Member	DeYoung, Qarmout, Raffay, Rose	\$1,500.00
Municipal Clerk/Registrar	Zschack	\$128,981.00
Deputy Municipal Clerk/Deputy Registrar	DeClesis	\$60,844.00
Chief Financial Officer/Treasurer	Di Lorenzo	\$105,522.00
Court Treasurer	Di Lorenzo	\$2,563.00
Tax Assessor	Holenstein	\$56,962.00
Certified Lists	Holenstein	\$5,066.00
Tax Collector/Tax Search Official	Ferrone	\$53,134.00
Animal Control Coordinator	DeCarolis	\$11,076.00
Secretary (Recreation & Land Use)	Mantz	\$56,542.00
Clerk Typist (Receptionist)	Janoski	\$46,533.00
Clerk Typist (Office Clerk)	Santos	\$37,856.00

<b><u>HOURLY WAGE:</u></b>		
Superintendent of Public Works	Miller	\$39.97
Road Repairer	Gould	\$37.16
Laborer	Arrazola	\$26.83
Laborer	Chavarria	\$20.80
Laborer	Caton	\$29.12
Laborer	Reitmeyer	\$26.00
Seasonal Truck Driver (with CDL)		\$25.00
Park Attendant	(DPW)	\$45.00
Maintenance of Public Building	Caruso	\$28.13
Zoning Officer	Bollmann	\$39.40

<b><u>OTHER:</u></b>		
Secretarial (Open Space, Recreation, Environmental, Township Committee)	DeClesis/Janoski/Mantz/Santos	\$60.00 per Meeting
Secretarial (Land Use, TRC)	Mantz	\$85.00 per Meeting
Clean Communities Coordinator	DeClesis	\$1,200.00 Stipend
OEM Coordinator	Lopaniak	\$1,200.00 Stipend

RESOLUTION 2024-91  
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ

**BE IT FURTHER RESOLVED** that the Township Committee establishes the reimbursement for mileage expense at 2024 IRS Mileage Rate (\$0.67) per mile only after approval by Township Committee.

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Green that all salaries shall be retroactive as of January 1, 2024, except if noted above.

DATED: April 15, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 15, 2024.

  
\_\_\_\_\_  
Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
DeYoung	√		√			
Qarmout						√
Raffay		√		√		
Rose						√
Mayor Phillips			√			

**RESOLUTION ES2024-05  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:  

Personnel       Contract Negotiation       Real Property  
 Public Safety       Litigation/Potential Litigation       Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: April 15, 2024

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 15, 2024.

  
 \_\_\_\_\_  
 Mark Zschack, RMC, Township Clerk

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout						√
Raffay	√		√			
Rose						√
Mayor Phillips			√			